

Welcome to Manor Park Surgery



Manor Park Surgery is situated in Bramley, West Leeds. We are a growing practice that constantly tries to listen as much as possible to our patients to improve the health care services we offer. This feedback has helped us shape the services we are offer, which are listed on the right-hand side of this leaflet.

We offer extended opening hours including early morning, evening and weekend appointments and onsite access to Physiotherapy and Ultrasound services as well as a co-located Optician and two Pharmacies (one of which is open 100hrs a week). Both of these pharmacies currently offer 'Pharmacy First', meaning patients can receive health care advice without the need to book an appointment with a doctor.

Opening Times

Our core opening times are listed on the right-hand side of this leaflet. Telephone triage appointments are available throughout the week with routine appointments bookable in advance.

To request a home visit please ring the surgery and your details will be passed on to a doctor who will ring you back. If they feel you require a home visit you will be placed on the home visit list.

How to Register

We would be delighted to welcome you as a patient at Manor Park Surgery. Simply come along to surgery with a form of photograph ID and proof of address (utility bill or other). You will be asked to complete a registration form and a health questionnaire for the surgery.

Smoking

Manor Park Surgery operates a no-smoking policy and it is against the law to smoke inside the premises or in its immediate vicinity.

Contact

Manor Park Surgery,
Bellmount Close,
Leeds, LS13 2UP.

Tel: 0113 2394416

Fax: 0113 2905528

Web: manorparksurgery.co.uk

Opening Times

Reception opening times

Mon – Fri 07:00-19:00*

Sat 08:00-16:00

Sun 08:00-12:00

* Please note that our
telephones and doctors are
available 08:00 - 18:00

Services

- GP Access every morning
- Early morning and late evening appointments
- Midwife
- Integrated Pharmacy
- Integrated Optician
- Onsite Physiotherapy Service
- Onsite Ultrasound Service
- Online access
- Onsite 'Pharmacy First' scheme
- Registered as a GP training surgery
- Self Service Health Pod

Practice Area

We no longer require you to be within our practice boundary to be registered at this practice. However, if circumstances dictate that you would require a home visit from a doctor, they will only be able to visit you if you are within the agreed boundary.

Accessibility

Our surgery has been designed to be accessible with our entrance and consulting rooms suitable for wheelchair access. We also have accessible toilets and parking spaces in our main surgery car park. We try to support all our patients where possible, if you have particular communication needs please ask about our "Accessible Information Standards".

Zero Tolerance

We operate a zero-tolerance policy at the practice. If you act violently, either verbally or physically, towards any member of staff, you will be removed from our list and provided with an explanation of the reason why.

Prescriptions

There are various ways to order your regular medications:

- Complete a 'back copy' on your existing prescription asking for the same again and leave it at reception
- Request the medication via SystemOne online
- Request that a local pharmacy arranges the ordering of the medicine

Please allow 48 hours for your prescription to be ready.

Confidentiality

We always operate a strict code of confidentiality in accordance with Caldicott Guidelines, the NHS Code of Conduct and the Data Protection Act. Every use of patient identifiable information must be lawful. A person in each organisation handling patient information is responsible for ensuring that the organisation complies with legal requirements. All our staff, both clinical and non-clinical, have been made fully aware of their responsibilities and obligations.

Out of Hours Care

The practice telephones close at 18:00 and open again at 08:00 the next day (Monday to Friday). If you have need of non-emergency assistance during these times you should call the free NHS111 service. Simply dial 111 from any telephone.

The surgery is also closed one afternoon each month for staff training, usually a Thursday, details will be published on our website. Again, if you need non-emergency assistance during these times dial 111.

If you have a life-threatening emergency call 999!

Please only attend A & E if your problem is an emergency. There are alternative routes for less serious accidents, Minor Injuries ONLY (cuts, bites, stings, acute muscle joint injuries, sprains etc.)

St George's Minor Injury Unit, St George's Road, Middleton (via 111) open 0800-2300hrs 7 days a week.

Wharfedale Minor Injuries Unit, Wharfedale General Hospital, Newall Carr Road, Otley (01943 465522) Open 0800-2300hrs 7 days a week

Walk in service at Shakespeare Medical Practice, Burmantofts Health Centre, Cromwell Mount, LS9 7TA (0113 2951132) Open 0800-2000 every day (inc bank holidays)

Pharmacy First – All pharmacies - for minor ailments such as coughs and colds, sore throats, athlete's foot, thrush, hay fever and earaches.